

**Huron Municipal Court**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone

**Plaintiff(s)**

VS.

CASE NO. \_\_\_\_\_ -CVG- \_\_\_\_\_

**COMPLAINT FOR EVICTION AND MONEY**

In Accordance with O.R.C. § 1923.06 Service made  
by Ordinary Mail & Residence Service pursuant to  
O.R.C. § 1923.06(D).

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone

**Defendant(s)**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone

**Defendant(s)**

**FIRST CLAIM**

1. Plaintiff states that they are the owner of the premises. The address that the tenant is to be evicted from is:  
\_\_\_\_\_
2. Defendant (s) entered said premises as a tenant of the plaintiff.
3. Plaintiff served the defendant with a notice in writing on: \_\_\_\_\_
4. The date on the notice when the tenants were told to leave was: \_\_\_\_\_

**SECOND CLAIM**

1. Plaintiff reiterates and reaffirms all of the allegations in the first claim. The tenant (s) owe rent in the amount of \$ \_\_\_\_\_ which includes all rent up to and including the current rental period.
2. Plaintiff is entitled to \$ \_\_\_\_\_ per day (divide 1 month's rent by 30 to get amount) as Damages for use and occupancy of the premises until the date of judgment, this being the reasonable value for the use of said premises.
3. Plaintiff may be entitled to money for damages beyond "normal wear and tear", in addition to late charges and Utilities, in amount not to exceed \$ \_\_\_\_\_ (you must make an estimate on this amount).

**WHEREFORE, PLAINTIFF DEMANDS:**

- (a) Restitution and recovery of said premises.
- (b) Judgment for back rent in the amount of \$ \_\_\_\_\_ (see line 1 on second claim).
- (c) \$ \_\_\_\_\_ per day until date of judgment for use and occupancy of said premises  
(See line 2 on second claim).
- (d) Damages, late charges & utilities not to exceed \$ \_\_\_\_\_  
(See line 3 on second claim), and costs.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Telephone

**NOTICE TO LEAVE THE PREMISES**  
(FOR RESIDENTIAL PROPERTY ONLY)

To \_\_\_\_\_ Tenant:

You are hereby notified that I/we want you out on or before \_\_\_\_\_ ,  
\_\_\_\_\_ to leave the premises you now occupy and have rented of me/us, situated  
and described as follows: \_\_\_\_\_

\_\_\_\_\_ Eviction Address

**In Huron or Huron Township, Erie County, Ohio.**

Grounds:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**YOU ARE BEING ASKED TO LEAVE THE PREMISES. IF YOU DO NOT LEAVE, AN EVICTION ACTION MAY BE INITIATED AGAINST YOU. IF YOU ARE IN DOUBT REGARDING YOUR LEGAL RIGHTS AND OBLIGATIONS AS A TENANT, IT IS RECOMMENDED THAT YOU SEEK LEGAL ASSISTANCE.**

Notice given on this date: \_\_\_\_\_

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Telephone

This notice must be served at least three (3) days before commencing the Eviction Action.

### **Filing an Eviction Complaint**

1. The Cost to file is \$120.00 for one defendant and \$10.00 for each additional defendant. Payment must be by cashier's check, money order or company check, made payable to Huron Municipal Court.
2. The Premises for Eviction must be located in Huron or Huron Township.
3. You must have a correct address for the defendant.
4. The maximum amount allowable by law to claim on a second cause of action is \$15,000.00, **excluding** court costs.
5. To file: complete and mail the Complaint for Eviction (attached herein) with the required costs for filing. The Complaint form must be signed by the party bringing the action. A copy of the Notice to Leave the Premises must be included with the Complaint.
6. Court hearings will be held approximately 18-21 days from the date of filing for the first cause of action. This hearing will take place on a regular scheduled court day (typically, a Tuesday or a Friday) at 10:30 or 11:00 AM. You will receive notice from the Court of the date and time of the hearing.
7. The second cause of action will be scheduled at a later date, after the first cause is heard.

If you have any questions, please do not hesitate to call the court at (419) 433-5430.

You may mail all forms and attached papers to:      Huron Municipal Court  
417 Main Street  
Huron, Ohio 44839